

# **BYLAWS OF THE SANDRA DAY O'CONNOR BAND BOOSTER**

## **ARTICLE 1-GENERAL**

- Section 1      The name of the organization shall be the Sandra Day O'Connor Band Boosters. (Hereinafter "Band Boosters").
- Section 2      The purposes of the Band Booster shall be:
- a. To provide adult support and assistance to the entire band program of Sandra Day O'Connor High School of Helotes, Texas, (hereinafter "OHS"), their directors, and school authorities in the pursuance of their objectives. The entire band program consists of all bands and guard.
  - b. To promote cooperation among the entire band program, school authorities, other school organizations and the community.
  - c. To provide supplemental financial support to enrich the banded education program of OHS.
- Section 3      These Bylaws shall govern all proceedings of the Band Boosters, except as otherwise provided by the rules and regulations of OHS, Northside Independent School District (hereinafter "NISD"), and/or the University Interscholastic League (hereinafter "UIL").
- Section 4      In the event of conflict between these Bylaws and the rules and regulations of OHS, NISD, and/or the UIL, the latter rules and/or regulations shall prevail.
- Section 5      This organization is organized exclusively for charitable and educational purposes with the meaning of Section 501 (C) (3) of the Internal Revenue Code. Notwithstanding any other provision of these Bylaws, the association shall not take any action that would be inconsistent with the requirements for a tax exemption under Internal Revenue Code Section 501 (C) (3) and related regulations, rulings and procedures. Nor may it take any action that would be inconsistent with the requirements for receiving tax- deductible charitable contributions under Internal Revenue Code Section 170 (C) (2) and related regulations, rulings and procedures.
- Section 6      Upon the dissolution of this association, assets shall be distributed for one or more exempt purposes within the meaning of section 501 (C) (3) of the Internal Revenue Code (or corresponding section of any future tax code). Any such assets not so disposed of shall be disposed by the Court of Common Pleas of the county in which the principle office of the association is then located , exclusively for such purposes or to such organization or organizations, as said Court shall determine which are organized and operated exclusively for such purposes.
- Section 7      No member of the Board or Band Booster member will be personally liable for any of its debts, liabilities or obligation nor will any Board member or Band Booster member be subject to any assessment.

Section 8 No member of the Board shall make a financial commitment obligating the Band Booster's funds without presentation to an approval of the Board except as specified in Article V- Finances

Section 9 The operating /accounting year is June 1 to May 31

## **ARTICLE II – MEMBERSHIP AND DUES**

Section 1 Parents and guardians of students enrolled in the band program of OHS may become Members of the Band Boosters by paying annual membership dues and student Fair Share Fees and agreeing to abide by these Bylaws. Members may vote, hold an elected office, serve in an appointed position and participate in all Band Booster activities, except as otherwise provided by the Bylaws.

Section 2 Interested adult, who are not parents or guardians of students enrolled in the band program of OHS may become Members of the Band Boosters by paying annual membership dues and agreeing to abide by the Bylaws.

Section 3 The Band Director(s) and the Principal of OHS (or the designated representative of the Principal other than the Band Director) shall be ex-officio members of the Band Boosters and all Committees, Boards or other subdivisions of the association, serving in an advisory capacity for governing booster business.

Section 4 Annual membership dues shall be recommended by the Board. Dues for the following year shall be adopted by a majority of the current Members present at a regular or special meeting of the Band boosters at the end of the current school year. The membership year is 15 months from June 1 through August 31.

Section 5 Band Boosters may, by a majority vote of those present at any regular constituted meeting terminate the membership of any member who violates these Bylaws of said association

## **ARTICLE III- OFFICERS AND BOARD**

Section 1 The Elected Officers of the Executive Board of the Band Boosters shall be a President, First Vice President, Second Vice President, Third Vice President, Fourth Vice President, Secretary and Treasurer. Each office may be shared by two individuals serving as Co-Officers, but will represent a single vote for Board proceedings. In the event the co-officers do not agree on casting their single vote, then their vote is not allowed to be cast. Should one member or the co-officer be absent, the vote will be cast by the member present.

Section 2 Executive board members (elected or appointed) shall serve a term of one service year. A service year is from June 1 through May 31. Officers are installed at the regular meeting in May. A board member may not hold more



- than one board position (elected or appointed) during any service year.  
Executive board members may not serve in the same position for more than 4 consecutive years.
- Section 3 In the event an office (other than the office of President) becomes vacant, a replacement shall be elected by the Board at the next scheduled or special Board meeting.
- Section 4 Any elected officer or member of an appointed position may be removed from office by a two-thirds majority vote of the organization or the Board. Any elected officer who is absent for 2 or more consecutive Board or association meetings without legitimate reason may be removed from office by two-thirds majority vote of the Board.
- Section 5 Family members may hold positions on the board in the same service year. However, for board meeting voting purposes, only one family member shall cast their vote.
- Section 6 The following duties shall be required of the Officers
- A. The President shall:
1. Serve as Executive Officer of the Band Boosters, Chairperson of the Board and shall represent the interest of the organization as necessary to the Administration of OHS and/or NISD, to the other clubs and organizations and to the community.
  2. Coordinate the work of the officers and committees of the Band Boosters
  3. Preside at meetings of the Band Boosters and of the Board
  4. Be an authorized signatory for checks drawn or electronic transfers via online service or credit card on the Band Boosters' account(s) within the requirements of Article V. Section 6
  5. Serve as ex-officio member of all Committees except the Nominating Committee and Financial Reconciliation Committee. The President shall serve as a member of the Budget Committee.
  6. Assist officers to help recruit Standing Committee Chairpersons. Recruit Chairpersons for the Special Committees that may be required from time to time. These candidates will be presented to the Board for approval
  7. Ensure each chairperson is instructed in the guidelines and responsibilities as directed by the Band Director , NISD and UIL
  8. Report actions of the Board at each meeting of the Band Boosters
  9. Ensure that proceeding of the organization and the Board abides by its Bylaws and Roberts Rules of Order Newly Revised
  10. Notify the Internal Revenue Service of any and all changes in sources of support, purposes, character, method of operation, name, address and amendments or changes in the Bylaws. This shall be done in writing immediately upon changes being made
  11. Serve as the Northside Booster Association (hereinafter "NBA") representative along with one Concession Chairperson. The NBA representative shall represent the Band Boosters to the NBA and be

voting members of the NBA Board. They shall attend NBA Board meetings and report NBA actions and financial status to the Band Boosters

12. Recruit a booster member to serve as Parliamentarian. This candidate will be presented to the Board for approval

13. Promote band Booster Memberships

B. The First Vice President shall:

1. Aide to the president;
2. Preside at meetings of the Band Boosters or of the Board in the absence of the President or in case of the inability of the President to act
3. Oversee Concessions, prepare monthly calendar to help recruit volunteers for concessions;
4. Serve as a member of the Budget Committee;
5. Choose to fill the office of President in the event of resignation, termination or death of the President. In the event of resignation by the President, serve notice to the executive Board of election to fill the vacancy;

C. The Second Vice President shall:

1. Preside at meetings of the Band Boosters or of the Board in the absence of the President and the First Vice President (in their designated order);
2. Oversee Chaperones and Uniforms
3. Serve as Chairperson for Chaperones Committee and member of the Budget Committee. Recruit, coordinate and explain chaperone procedures to Band and Color Guard chaperones at Band activities away from the OHS campus;
4. Maintain current records of each band member, signed by a parent or guardian that grants permission for the band members to participate in off-campus activities, states any medical conditions about which chaperones should be aware, and gives permission to administer doctor-approved prescribed or parent-approved over-the-counter medications as appropriate,
5. Verify NISD background checks are received and completed prior to authorizing chaperones to volunteer at an event;
6. Ensure sundries are available on all transportation vehicles and OHS band activities

D. The Third Vice President shall:

1. Preside at meetings of the Band Boosters in the absence of the President and the First and Second Vice Presidents.
2. Serve as Chairperson to the Move Crew Committee and member of the Budget Committee. Recruit, supervise and coordinate Band parents/guardians to Move Crew Band activities away from the OHS campus
3. Be responsible for non-musical equipment for marching, concert, percussion, and color guard events.



4. Be responsible for the repair and maintenance of all non-musical equipment.
5. Coordinate the handling and transportation of equipment and properties for all off-campus trips.
6. Be responsible for equipment trailer's maintenance, repair, licensing, and insurance.
7. Coordinate drivers for all equipment trailers for all events.

E. The Fourth Vice President shall

1. Preside at meetings of the Band Boosters or of the Board in the absence of the President and the First, Second and Third Vice President
2. Serve as Chairperson to Food Services Committee. Recruit, supervise and coordinate Band parent/guardians to Food Services activities both on and off the OHS campus.
3. Oversee and recruit Panther Porch Café and Game Day Dinner Chairpersons.
4. Verify that background checks are received and completed prior to authorizing the parent/guardian to Food Services and said committees.
5. Will serve as the chair of the banquet committee and coordinate the arrangements for an annual Band Banquet with the Band Director and student officers.

F. The Secretary shall

1. Record, maintain and make available to any member upon request minutes of all meetings of the Band Boosters and the Board. Minutes of any Board or Booster meeting must be posted by electronic media no later than one (1) week after meeting. Approval of Minutes for the previous meeting will be made at the following Executive Board meeting. A copy of the Minutes shall be sent to the President and the Parliamentarian
2. Maintain a roster of all band students (name, address, phone number, etc. ) throughout the school year
3. Maintain all records of the organization, except such as are specifically assigned to other Officers or members
4. Conduct correspondence for Band Boosters and the Board
5. Will record attendance of Board members at all scheduled and called Board members
6. Maintain a roster of Officers and Standing Committee Chairpersons, including names, addresses and telephone numbers and make it available to all members of the Band Boosters at the first meeting of the school year. This roster shall be revised as necessary.
7. Maintain Booster Membership roster.
8. Ensure that background checks are received and completed by all booster members who wish to participate in committees that require a background check.

G. The Treasurer Shall

1. Have custody of all Band Booster funds and pay debts by check or electronic transfer in accordance with the procedures specified in the Bylaws or approved by the Board
2. Maintain an accurate and permanent record of all receipts and disbursements
3. Present a report of fiscal activity since previous meeting current financial status and any transactions made for Non-Budgeted items at each regular meeting of Band Boosters. All reports from previous statement must be posted by electronic media no later than one (1) week after records are presented Approval of the Financial Report will be made during the current general meeting.
4. Be in communication with Band Director(s) and Board members; and, provide a schedule of availability to perform duties on campus on a regular basis
5. Serve as Chairperson of the Budget Committee and present and Operating Budget for the accounting year to the Board and the Band Boosters for approval at the first regular meetings.
6. Be an authorized signatory for checks or electronic transfers via online service drawn or credit card on the Band Booster account(s) in accordance with the requirements of Article V. Section 6.
7. Prepare Form 990, Return of Organization Exempt from Income Tax, on or before July 15<sup>th</sup> of each year immediately following term of office. The incoming Treasurer shall file this Form 990 with the Internal Revenue Service on or before October 15<sup>th</sup> of each year.
8. The outgoing Treasurer shall provide a compensation report from January 1st to May 31st to the incoming Treasurer for properly reporting Form 1099 to the Internal Revenue Service. Form 1099 shall include wages paid from January 1st to December 31st.
9. File Form 1099 and, if necessary, Form 1096 with the Internal Revenue Service by March 31st of the following calendar year.
10. Send Form 1099 to all appropriate parties by February 2nd of the following calendar year.
11. Obtain W-9 forms from all parties paid for services.
12. Surrender all financial records to the Financial Reconciliation Committee as outlined in Article V Section 5.
13. Be responsible for issuing and maintaining credit card reader.
14. Recruit a co-treasurer or Charms assistant as needed to perform treasurer duties.

H. The Parliamentarian shall

1. Be recruited by the President and confirmed by the Board of directors for approval.
2. Be a non-voting member of the Board.
3. Serve as Chairperson of the By Law Review Committee
4. Enforce that the Board and Boosters abide by its By Laws and Robert's Rules of Order. Any Violations will be recorded by the parliamentarian and reported to the Board for corrective action. If actions are repeated



or not corrected, the parliamentarian shall report violations to the general membership at the next general meeting.

5. Act in an advisory capacity to the President on all matters of Parliamentary procedures.
6. Keep a current copy of the Certificate of Formation, the Bylaws and Roberts Rules of Order Newly Revised.
7. Review and provide a copy of the Bylaws to each member of the Board at its first Board Meeting. Ensure each Standing Committee and Special Committee chair is provided a copy of current By-Laws
8. Parliamentarian must be present at all meetings of the Band Boosters and the Board

**Section 7** There shall be an Executive Board composed of the Elected Officers, and Parliamentarian, the Band Director(s), the Principal ( or the designated representative of the Principal) and Chairpersons of the Standing Committees. The Parliamentarian, Band Director(s), and Principal and Chairpersons of the Standing Committees shall be ex officio non-voting members of the Board. The duties of the Board shall be to:

- A. Act on behalf of the Band Boosters between regular meetings.
- B. Recommend programs and activities to accomplish the purpose of the Band Boosters, including a budget and other financial plans, if necessary or desirable
- C. Perform any additional duties directed by the Band Boosters
- D. Be responsible for all activities of committees
- E. Maintain records and duties of their respective office or chair
- F. Submit a Plan of Works by the August meeting. Plan of Works must be approved by the president, treasurer and voted on by the board for approval
- G. Review and sign the Code of Ethics. Failure of any board member not willing to sign will be grounds for removal from the board

**Section 8** All Officers and Standing Committee Chairpersons shall come from and be Members of the Band Boosters.

**Section 9** For voting purposes of the executive board in the matter of a tie the parliamentarian shall be the deciding vote by ballot. If the parliamentarian position is vacant, the deciding vote will be by the president, by ballot vote.

**Section 10** All official booster documents related to the non-profit as well as federal tax information shall be maintained on a Google drive. All paperwork and passwords belonging to the OC Band Booster Executive Board will be on the google drive. This allows the IT Services Chair to manage emails, share drives, and any other documents used connected to the Google platform.

#### **ARTICLE IV - MEETINGS**

- Section 1 Meetings of the Band Boosters shall be held regularly during the school year. Board and Booster meeting dates and times will be decided on by the Board at last regular Board Meeting. Executive Board and Band Booster Membership Meetings must be held in the following months: January, February (Nominating Committee), March, April (Elections), May (Officer Installation), June, July, August, September, October, November and December.
- Section 2. Special meetings may be called by the President, majority of the Board or at written request of twenty (20) Booster Members. Notice and purpose of such special meetings shall be advised to each member by telephone, electronic media, or by mail, as circumstances permit
- Section 3 Business at all regular and special meetings shall be conducted in accordance with a majority vote of the members present. A quorum shall consist of at least twenty (20) Members present to transact business
- Section 4 Parents and guardians of all band students at Sandra Day O'Connor High School shall be notified prior to the first regular meeting of the school year, advising them of the date, times and location of the regular meetings through various forms of media.
- Section 5 Regular meetings of the Board shall be held during the school year. Two-thirds of the Board shall constitute a quorum, except that one hundred percent (100%) of the Elected Officers shall constitute a quorum for meetings held prior to the appointment of the Standing Committee Chairpersons. Special meetings of the Board may be called by the President or any two members of the Board.
- Section 6 In all instances not provided for in these Bylaws, the rules of order and Parliamentary procedure contained in Robert's Rules of Order Revised shall govern conduct of meetings

#### **ARTICLE V-FINANCES**

- Section 1 The expenses of the Band Boosters shall be borne by membership dues, revenues from fund raising, fair share fees, concessions and donations.
- Section 2 The Band Boosters shall operate on a budget adopted by a majority vote of the Members present (see Article III, Section 6, G4, G5). The operating budget for the next school year may not be adopted until the financial reconciliation is completed from the previous school year (see Article V, Section 5). The budget may be amended during the school year by a majority vote of the Members present.
- Section 3 The President shall have the authority to approve non-budgeted expenditures,



which are not to exceed \$1,000.00, in aggregate per month. Non-budgeted expenditures up to \$1,500.00 in aggregate per month, may be approved by a majority vote of the Board. Non-budgeted expenses that exceed \$1,500.00 within a given month must be approved by a majority of the Members present at a regular or special meeting of the Band Boosters at which such a proposed expenditure is presented.

**Section 4** The fiscal year of the Band Boosters of Sandra Day O'Connor High School shall be June 1 through May 31.

**Section 5** Financial records shall be submitted for financial reconciliation according to the following guidelines by the following date: June 1<sup>st</sup>

The purpose of a financial reconciliation is to verify the accuracy of the books and the records of the financial officer and to assure the general membership that the organization's funds are being managed in a businesslike manner. No one whose signature is on file at the bank may serve on the financial reconciliation committee.

The treasurer shall deliver the following to the Financial Reconciliation Committee as applicable to the time frame of the financial reconciliation:

- A. A copy of the last financial reconciliation report
- B. Checkbook and cancelled checks
- C. Bank statements and deposit receipts
- D. Treasurer's book or ledger
- E. Vouchers with bills attached
- F. Monthly financial statements, including monthly reconciliation reports Form 990 (EZ), if filed
- G. Minutes that would include an adopted budget and any amendments that were approved during the year. These documents will be provided by the Secretary.
- H. Current Bylaws and standing rules
- I. Any other information within the purview of the Treasurer's role requested by the Financial Reconciliation Committee
- J. The Financial Reconciliation Committee's report must be officially adopted by the organization at the first general meeting.
- K. The report should indicate the outcome of the financial reconciliation and should be signed by every member of the committee.
- L. If discrepancies are found, the committee should contact the Treasurer, Officers and or other Committee Chairs to secure additional information. If the matter cannot be resolved, the president of the organization should be contacted to see what additional steps should be taken. If inaccuracies are noted, they should be listed in the report. Steps taken to correct problems should be reported and the committee should make recommendations to correct/prevent future irregularities.

Any investigation by the Financial Reconciliation Committee must be kept confidential.

### **Conducting the Financial Reconciliation**

Check the minutes of the general and executive board meetings to verify the following:

- A. Adoption of budget
- B. Verify approval of budget for expenditures not addressed in original budget
- C. Approval of fundraisers
- D. Report of financial statements
- E. Verify ending and beginning balances of financial statements
- F. Verify that all disbursements have supporting documentation
- G. Verify that all transactions were handled in a timely manner
- H. Where applicable, review all tax returns filed. Verify clerical and math accuracy. If total gross income is over \$50,000, ensure Form 990 (EZ) is filed with the Internal Revenue Service. Form 990 (EZ) must be filed within four and a half months after the end of the fiscal year.
- I. After the financial reconciliation is completed and the members are satisfied with the financial accounting, draw a line across the checkbook and the ledger where the financial reconciliation concludes and sign and date.
- J. Use a different color ink than was used to record in the ledger and checkbook.

A Financial Reconciliation Committee of three (3) Band Booster Members (whom are not board members or spouses of board members) shall be appointed by the President. A written report of financial reconciliation findings shall be presented to the President. The financial reconciliation findings for the previous fiscal year shall be presented to the President by August 1<sup>st</sup> and to the general membership at the first meeting of the school year.

If the financial reconciliation committee members find cause, then an external professional audit may be conducted at the expense of the band boosters.

**Section 6** The Treasurer shall maintain financial account(s) in a bank or savings institution. An account shall be established and maintained for all electronic transfers or payments. All monies received by the Band Boosters shall be deposited in a timely manner into these accounts in a Federally Insured Bank or Savings Institution. Monies collected from an electronic account shall be deposited to the above accounts. All expenditures or other disbursements shall be made by checks drawn onto these accounts or electronic transfers. The balance of any financial account(s) shall not exceed the Federally Insured limit. Checks or drafts drawn on any financial account(s) that exceeds \$1,500.00 shall require the signatures of two of the authorized signers on the accounts. No officer shall approve or countersign a check that has been issued to him or herself. These officers shall be bonded. Upon election of new board members a transition



meeting shall be held to determine which board members will be signatories on the booster bank account. A minimum of 3 signers shall be appointed and approved by the booster board and no more than 5 signers shall be on the account. Signers on the account cannot be related to each other by blood or marriage or live in the same household. The booster board members shall determine which signers shall have access to a bank card. The Budget and Finance Committee shall agree on guidelines for use of bank cards and guidelines must be approved by the board members. A copy of all electronic transactions shall be sent via email or hardcopy to all authorized signatures. A hardcopy of payments made by electronic transfers shall be maintained by the treasurer and show two authorized signatures on hardcopy. A credit card reader may be established and maintained for electronic transactions.

#### **ARTICLE VI-ELECTION OF OFFICERS**

**Section 1** The offices listed in Article III, Section I shall be elected at the April meeting each year, any Member interested in serving in an elected office may submit their application to the Nominating Committee no later than the 3<sup>rd</sup> Friday of March of the current school year.

**Section 2** A Nominating Committee shall be formed at the February meeting. The Band Booster President will appoint with approval from the membership, three band booster members and two alternates to be on this committee. One member of the committee must be an executive board member, not including the president. No individual shall serve as a member of the nominating committee for more than two consecutive terms.

The nominating committee shall be elected by plurality vote at a regular booster meeting prior to the election meeting. The nominating committee shall elect its chair. Alternates shall serve in order of rank, when there is a vacancy or absence on the nominating committee. When the nominating committee is elected by ballot, those nominees not elected to the committee shall be alternates, ranked according to the number of votes received. When the nominating committee is elected by acclamation, nominations for alternate shall be taken from the floor and each person nominated shall serve as an alternate, ranked in the order nominated.

The nominating committee shall consider all candidates for elected positions whose submissions meet the requirements set forth by these bylaws and who have signified their consent to serve if elected; may consider additional candidates during its deliberations; and shall submit only one name for each position to be filled.

**Section 3** The report of the nominating committee shall be published to the membership through regular publicity channels at least seven days before the election meeting. The nominating committee chair shall present the slate of officers at the election meeting.

- Section 4 Nominees from the floor shall be accepted at the election meeting.
- Section 5 If there are two or more candidates for an office, the election for that office must be by ballot. Election by unanimous or general consent shall be permitted if there is only one candidate for an office.
- Section 6 Candidates must be in good standing.

#### **ARTICLE VII - COMMITTEES**

- Section 1 The following Standing Committees shall be formed no later than September 1<sup>st</sup>. Fundraising/Sponsorships Chair, Travel Chair, Water Crew Chair, IT Services (Website/Google Drive), Merchandise Chair, Yearbook Chair, Color Guard Chair, Indoor Percussion Chair and Props Chair. The Chairpersons of the Standing Committees shall be recruited by the Officers and approved by the board by the beginning of the New School Year and shall serve a term of one year from June 1 through May 31

If any position on the board is left unfilled the board will determine and vote of how to move forward with that chair position and responsibilities.

Special committees shall be called by the President as prescribed in these bylaws or on an as needed basis: Financial Reconciliation, Budget, Nominating, Policy, and Bylaws. Standing Committees will function according to written policies and duties. Chairpersons of the Standing Committees shall be ex-officio non-voting members of the board (see Article III, Section 3) and shall attend all meetings of the Board. Absence of a Standing Committee Chairperson from three (3) consecutive meetings shall be cause for removal of the Board

- Section 2 Each Standing Committee Chairperson will be responsible for the following
- A. Maintain records and written duties of the committee which they chair.
  - B. Determine if expenses from the committee are budgeted or non-budgeted. Non-budgeted expenses shall be submitted under Article V. Section 3.
  - C. Submit to the Budget Committee the amount of funds and or equipment needed to operate for the next school year.
  - D. Maintain a running balance of funds assigned to their chair
  - E. Report activities of the committee to the board and boosters
  - F. Select a Co-Chairperson and recruit committee members.
  - G. Review duties to each committee member of their respective chair.
  - H. All committees must maintain inventory of all equipment and supplies

Committee business shall be conducted by a majority vote of Committee members.

#### **ARTICLE VIII- AMENDMENTS**

- Section 1 These Bylaws may be amended by a two-thirds vote of the members



present at a regular or special meeting

Section 2 Proposed amendments may be submitted by any Member in writing to the President

Section 3 Proposed amendments shall be presented in writing to the Members at least one meeting in advance of the meeting at which they are to be acted upon.

Section 4 A Bylaws Committee shall be appointed, in March, by the President when needed. The Bylaws shall be reviewed at least once every two years. The Committee shall review the Bylaws and recommend amendments if necessary.

#### **ARTICLE IX- SUSPENSION OF BYLAWS**

Section 1 Individual Bylaws may be suspended only by a unanimous consent of the Members present at a regular or special meeting. Suspension of the individual Bylaw shall be applicable only to the meeting at which the vote to suspend is taken.

#### **ARTICLE X - ENACTMENT**

Section 1 These Bylaws were adopted by vote of the Sandra Day O'Connor Band Boosters and become effective on April 16, 1998.

Section 2 These Bylaws were modified by majority vote of the Sandra Day O'Connor Band Boosters on May 14, 2002.

Section 3 These Bylaws were modified by majority vote of the Sandra Day O'Connor Band Boosters on October 12, 2004.

Section 4 These Bylaws were modified by majority vote of the Sandra Day O'Connor Band Boosters on May 8, 2007.

Section 5 These Bylaws were modified by majority vote of the Sandra Day O'Connor Band Boosters on November 9, 2009.

Section 6 These Bylaws were modified by majority vote of the Sandra Day O'Connor Band Boosters on May 27, 2011.


Section 7 These Bylaws were modified by majority vote of the Sandra Day O'Connor Band Boosters on May 13, 2014.

Section 8 These Bylaws were modified by majority vote of the Sandra Day O'Connor Band Boosters on May 10, 2016

Section 9 These Bylaws were modified by majority vote of the Sandra Day O'Connor

Band Booster on August 8, 2017.

Section 10 These Bylaws were modified by majority vote of the Sandra Day O'Connor  
Band Boosters on March 2, 2021.

  
**Ken Baguso**  
President

  
**Jennifer Hernandez**  
Secretary